



300 Court Place ■ PO Box 429
 Fostoria, OH 44830
 800-228-6671 ■ 419-435-6671
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 www.senecamillwork.com

CREDIT APPLICATION

Company Name:	_____	Date:	_____
Main Contact:	_____	Ship To Address:	_____
Billing Address:	_____	City/State/Zip:	_____
City/State/Zip:	_____	Date Business Began:	_____
Phone Number:	_____	Sales Tax Exemption No:	_____
Fax Number:	_____	Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/>	
Owner/Officer's Name:	_____	Owner/Officer's Name:	_____
Title:	_____	Title:	_____
Address:	_____	Address:	_____
City/State/Zip:	_____	City/State/Zip:	_____
Home Phone Number:	_____	Home Phone Number:	_____
Name of Bank:	_____	Phone Number:	_____
Address:	_____	Account Number:	_____
City/State/Zip:	_____	Type of Account:	_____

TRADE REFERENCES

Please list at least one major supplier (excluding financial institutions) large enough to provide you with the amount of credit you will need.

Name:	_____	Name:	_____
Account No:	_____	Account No:	_____
Address:	_____	Address:	_____
City/State/Zip:	_____	City/State/Zip:	_____
Phone Number:	_____	Phone Number:	_____
Fax Number:	_____	Fax Number:	_____
Name:	_____	Name:	_____
Account No:	_____	Account No:	_____
Address:	_____	Address:	_____
City/State/Zip:	_____	City/State/Zip:	_____
Phone Number:	_____	Phone Number:	_____
Fax Number:	_____	Fax Number:	_____

EMPLOYEES AUTHORIZED TO MAKE PURCHASES:

1. _____	3. _____
2. _____	4. _____

___ All employees are authorized to make purchases

TERMS: Credit terms are 3% 15, net 30 days from the date of invoice once a line of credit has been established. Invoices not paid within 30 days of invoice date will be assessed a 1.5% per month finance charge.

We understand and agree that the information provided is for the purpose of obtaining merchandise on credit. We further understand and agree that all accounts or monies due Seneca Millwork, Inc. shall be paid in accordance with the Credit Terms stated above and agree to pay all reasonable costs of collection, in addition to any court costs and/or attorney fees incurred. We authorize investigation of all credit references listed.

Signature: _____	Title: _____	Date: _____
Signature: _____	Title: _____	Date: _____

FOR OFFICE USE ONLY	
Credit Limit \$ _____	Sales Rep: _____